

ASBASJSM College of Pharmacy, Bela, Ropar, Pb.

(An Autonomous College)

Ref. No.:COPBELA/IQAC/23/1001

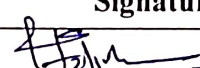
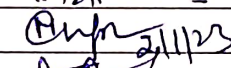

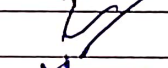

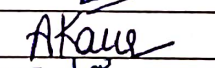
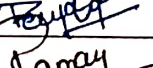
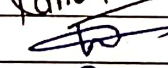
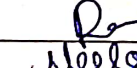
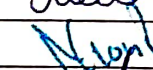





Date: 02/01/2023

Circular

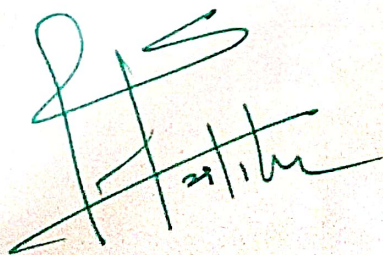
The staff council meeting is scheduled to be held at the Director office on 03/01/2023 at 11:30 AM. The following teaching and admin staff are requested to attend the same.

Agenda

1. Approval and composition of the Internal Quality Assurance Cell (IQAC) committee.
2. Duties and responsibility of IQAC members.
3. Any other agenda with the permission of chair.

S. No.	Name	Signature
1.	Dr. Shailesh Sharma	
2.	Dr. Monika Gupta	
3.	Dr. Sandeep Kumar	
4.	Dr. Ajay Singh Kushwaha	
5.	Dr. Satnam Singh	
6.	Dr. Navjot Kaur	
7.	Ms. Punam Gaba	
8.	Ms. Amandeep Kaur	
9.	Mr. Devinder Kumar	
10.	Ms. Ramanjit Kaur	
11.	Ms. Harpreet Kaur	
12.	Dr. Rahul Sharma	
13.	Dr. Neelam Sharma	
14.	Ms. Monika Sharma	
15.	Dr. Mamta Arora	

Director



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Minutes of Meeting (1)

Proceedings of the staff council meeting held on 03/01/2023 at 11:30AM in the office of the Director, ASBASJSM College of Pharmacy, Bela, Ropar, Pb.

ASBASJSM College of Pharmacy, Bela formed an “**Internal Quality Assurance Cell (IQAC)**” to monitor the internalization, institutionalization, enhancement and sustenance in the quality of education and conduct its first meeting accordingly with the following agendas and resolutions.

The following agenda were discussed and resolved:

Agenda No. 1. Approval and composition of the Internal Quality Assurance Cell (IQAC) committee.

Resolved that the following internal quality assurance cell (IQAC) committee is constituted for the session 2023-25.

S. No.	Name	Designation	Committee Position
1	Dr. Shailesh Sharma	Director-Principal	Chairman, IQAC
2	Dr. Monika Gupta	Professor	Co-ordinator
HOD			
3	Dr. Sandeep Kumar (P'Ceutics)	Professor	Member
4	Dr. Ajay Singh Kushwaha (P'Cology)	Professor	Member
5	Dr. Monika Gupta (P' Chemistry)	Professor	Member
6	Dr. Satnam Singh (P'Cognosy)	Professor	Member
Teachers			
7	Dr. Navjot Kaur (P'Cognosy)	Associate Professor	Member
8	Ms. Punam Gaba (P'Ceutics)	Assistant Professor	Member
9	Ms. Amandeep Kaur (P' Chemistry)	Assistant Professor	Member
10	Mr. Davinder Kumar (P'Cology)	Assistant Professor	Member
11	Ms. Ramanjit Kaur (Others)	Assistant Professor	Member
12	Ms. Harpreet Kaur (Paramedical)	Assistant Professor	Member
13	Dr. Rahul Sharma (Examination)	Associate Professor	Member
Hostel Wardens			
14	Mr. Davinder Kumar (Boys)	Assistant Professor	Member
15	Dr. Neelam Sharma (Girls)	Associate Professor	Member
Nominees from Alumni & Industry			
16	Ms. Monika Sharma		Member
Out Side Expert			
17	Dr. Mamta Arora	Professor	Member


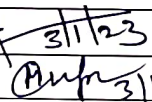




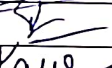
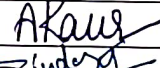
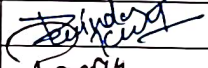
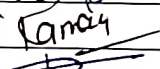

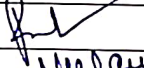
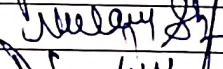
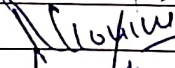
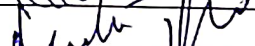
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Agenda No. 2 Duties and responsibility of IQAC.

1. To monitor the entire academic programme of the institute.
2. To bring awareness among faculty, UG and PG students about research activity.
3. To encourage faculty and students to publish/ present papers in journal/ conference.
4. To continuously monitor interdisciplinary activities.
5. To encourage faculty and students for library visit.
6. To train faculty to use ICT tools for teaching-learning process.
7. To encourage students for individual / group seminar.
8. To arrange guest lecture by industrial expert.
9. To arrange in industrial visits/ field trips/industrial tours and campus placements.
10. To train the faculty to prepare documents as per NBA guidelines.

Members Present in the meeting

S. No.	Name	Signature
1.	Dr. Shailesh Sharma	
2.	Dr. Monika Gupta	
3.	Dr. Sandeep Kumar	
4.	Dr. Ajay Singh Kushwaha	
5.	Dr. Satnam Singh	
6.	Dr. Navjot Kaur	
7.	Ms. Punam Gaba	
8.	Ms. Amandeep Kaur	
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Action Taken Report (ATR) of IQAC Meeting No. 1 held on dated 03/01/2023

SNo.	Agendas	Action Taken
1.	Approval and composition of the Internal Quality Assurance Cell (IQAC) committee.	Internal Quality Assurance Cell (IQAC) composed
2.	Duties and responsibility of IQAC members.	Duties and responsibility of IQAC members delivered and discussed in detail.

